

# Class Schedule

**Check-In:** Registration: Friday 10:00-11:00  
 Business Only Registration: Friday 3:00-4:00  
 Technical Only Registration: Sunday 10:00-12:00

## Day 1 - Friday

Check In Technical /Business	11:00am-12:00pm
Exam No. 1 Technical 100Q	11:00am-3:00pm
Check In Business Only	3:00pm-4:00pm
Exam No. 1 Business 50Q	4:00pm-6:00pm

Please bring all of your reference books to the exam. You will receive an Exam Book upon registering. Select your seat and read the instructions in the front of your test book.

## Day 2 - Saturday

Business	8:00am-12:00pm
Lunch	12:00pm-1:00pm
Exam No. 2 Business 50Q	1:00pm-3:00pm
Finance	3:00pm-5:00pm
Dinner	5:00pm-6:00pm
Exam No. 3 Business 50Q	6:00pm-8:00pm
Exam No. 4 Finance 50Q	8:00pm-10:00pm

## Day 3 - Sunday

Exam No. 1, 2, 3 & 4 Review	8:00am-9:00am
Business Laws	9:00am-12:00pm
Check In Technical Only	10:00am-12:00pm
Lunch	12:00pm-1:00pm
Basic Electrical Calculations	1:00pm-5:00pm
Dinner	5:00pm-6:00pm
Exam No. 2 Technical	6:00pm-10:00pm

## Day 4 - Monday

Diagrams and Schematics	8:00am-12:00pm
Lunch	12:00pm-1:00pm
Unlimited & Residential Contractors Only	
Advanced Calculations	1:00pm-5:00pm
Specialty Contractors Review	1:00pm-5:00pm
Dinner	5:00pm-6:00pm
Exam No. 3 Technical	6:00pm-10:00pm

## Day 5 - Tuesday

Optional Review of Exams	8:00am-12:00pm
Lunch	12:00pm-1:00pm
Technical Books Review	1:00pm-5:00pm
Dinner	5:00pm-6:00pm
Exam No. 4 Technical	6:00pm-10:00pm

## Day 6 - Wednesday

How to Take the Exam	8:00am-8:30am
Review of Misc. Books	8:30am-11:30am
Exam No. 7 Review	11:30am-12:00pm
Lunch	12:00pm-1:00pm
Exam No. 5 Technical	1:00pm-5:00pm

State of Florida

# Electrical Contractors Certification Exam



## Unlimited Contractor

**Mike Holt Enterprises, Inc.**

3604 Parkway Blvd., Suite 3

Leesburg, FL 34748

**1.866.NEC.CODE • www.MikeHolt.com**

**Fax: 352-319-6875 • Sarina@MikeHolt.com**

## Can I Pass The First Time?

YES! We know what it takes to help you pass your exam the very first time. Our method works because our program not only teaches you the technical material of the exam, but it also gives you the mental preparation you need. Don't take our word for it; listen to our students, we are proud to provide a reference list.

## I Don't Have The Time

We know you are busy and that is why we offer various options to study for your exam. Our students' success is the result of our ability to customize programs that help them strengthen their weaknesses. Your option to choose among several programs gives you an advantage to either study on your own time, or to simply sit in on our six-day refresher course.

**Homestudy** - The homestudy course allows you to work at your own pace with state-of-the-art homestudy products. Clear and concise workbooks are filled with illustrations that reinforce concepts, while you watch Mike's videos, and participate in one of our live classes. You couldn't ask for a more motivating instructor, or a better designed homestudy package.

**Refresher Class** - Six days prior to your exam, an Instructor will teach an Intensive Review Class in Orlando, Florida (exam site). This essential class gives you one last opportunity to have our Instructor nail down all the final details. These classes are dynamic, exciting and effective. Invest in your future and take the time to review all of the State material one last time. When you walk into your exam with confidence, you will be happy that you made the time for this crash and burn review.

## What Do I Do First?

You should begin preparing to take your exam today, the first step is to call our office and receive your state application. Ask for Sarina, our educational director. Her expertise in the state exam will help you answer all of your state and application questions. Sarina can also help you develop a program that will meet your specific educational needs. Don't wait, if you want to get your State license, call today!

Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Website \_\_\_\_\_

- CHECK     VISA     MASTER CARD     DISCOVER  
 AMEX     MONEYORDER     CASH

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name On Card: \_\_\_\_\_

3 or 4 digit security number on front for AmEx on back for all others: \_\_\_\_\_

***I've made a decision to pass the test the very first time and want to be registered in the following program:***

Unlimited Program

- Supreme Program \$1,795\*, plus shipping  
 DVD Homestudy Program \$850\*, plus shipping  
 Six Days Live Class \$1,195, plus shipping  
 Workbooks Business and Technical \$350\*, plus shipping

***For those that have already passed either the business or technical portions of the exam you have the option of only attending the classes that you need:***

- Business Only \$598, (includes workbook) plus shipping  
 Technical Only \$835, (includes workbook) plus shipping

*\*Florida Residents Only add 6% Sales Tax*

I will be sitting for the exam in:     March     June     Sept.     Dec.

Class Location: Orlando, FL

For Application Assistance Contact API 1-800-947-6939

## 1. Florida Contractors Manual

Florida Unemployment Comp. Employer Handbook  
 Florida Workers' Comp. Law (FS Chapt. 440)  
 Construction Lien Law (FS Chapt. 713)  
 Fire Marshal Code (FS Chapt. 633)  
 Employer's Tax Guide, Circular E  
 "Accounting"  
 Americans with Disab. Act, Accessibility Guidelines for Buildings and Facilities  
 FS Chapt. 489, Part II, and Chapt. 61G6, F.A.C.  
 "Bonding; Contracting and Subcontracting"  
 Handy Reference Guide to the Fair Labor Standards Act  
 Recordkeeping Guidelines for Occupational Injuries/Illnesses

## 2. Code of Fed. Regul., Title 29, Part 1926 (OSHA)

## 3. NFPA 70-National Electrical Code

## 4. NFPA 72-National Fire Alarm Code

## 5. NFPA 780-Lightning Protection Code

## 6. NFPA 101-Life Safety Code

## 7. Fire Alarm Signaling Systems Handbook, Bukowski & Moore

## 8. UL 681-Installation and Classification of Burglar and Holdup Alarm Systems

## 9. UL 365-Police Station Connect. Burg. Alarm Units

## 10. Understanding and Servicing Alarm Systems

## 11. Engineering Sign Structures, An Introduction to Analysis and Design

## 12. Security: A Guide to Security System Design

## 13. NEON, Techniques and Handling

## 14. Design and Control of Concrete Mixtures

## 15. Telecommunication Wiring

If a more current version is available, be sure to order the most current version. Only original edition reference materials will be allowed for use during the examination. None of these reference materials may be contained in binders or notebooks, other than that provided by the publisher. Some of the questions will be based on field experience and knowledge of trade practices; therefore, questions will not be limited to these references.

## Open Book/Computer Based - 5 Hours - 100 Questions

### Technical/Safety

SUBJECTS - Part 1 (5 hrs)	NUMBER OF QUESTIONS
General Theory and Electrical Principles	09 - 21
Plan and Specification Reading and Interpretation	07 - 09
Wiring and Protection	13 - 15
Wiring Methods and Materials	11 - 13
Special Occupancies and Situations	13 - 15
OSHA, Safety, Procedures for Testing and Use of Tools and Equipment	08 - 10
Life Safety and Americans with Disabilities Act	04 - 06
Electrical Signs, Outline Lighting, and Structural Considerations	02 - 04
Alarms/ Limited Energy	14 - 16
<b>Total Number of Questions</b>	<b>100</b>

## Open Book/Computer Based - 50 Questions

### Business

SUBJECTS - Part 2 (2.5 hrs)	NUMBER OF QUESTIONS
Maintaining Cash Flow	03 - 05
Estimating and Bidding a Job	05 - 07
Interpretation of Contracts and Agreements	04 - 06
Purchasing Control	00 - 02
Contract Scheduling	03 - 05
Obtaining Insurance and Bonding	04 - 06
Complying with Contracting Laws and Rules	05 - 07
Personnel Management	03 - 05
Complying with Payroll and Sales Tax Laws	06 - 08
Interpretation of Financial Statements and Reports	04 - 06
Management Accounting	02 - 04
<b>Total Number of Questions</b>	<b>50</b>



# Which Plan Is Best For You?

We know how difficult it can be to find the time to prepare for this important exam. Be sure you use your limited time efficiently, call our office and speak to Sarina (our expert) to determine which program is best for you.

## Supreme Package \*Best Value\*

### Comprehensive Homestudy and Six Day Live Class

Order our Comprehensive State program and receive the best preparation you will need for any electrical exam. Designed with the utmost attention to each and every detail, this program will give you the confidence that you are fully prepared for every portion of the exam. We recommend this program to anyone who wants to pass his or her exam the very first time. This fantastic program includes:

- Business and Finance Workbook
- Technical and Safety Workbook
- National Electrical Code Changes Textbook and Code Change DVD's
- NEC Exam Preparation Textbook And Eight Master Calculations DVD's
- Six Day Review Class - Orlando, Florida
- Optional customized additional material available, ask Sarina for details.

**Special Price: \$1,795, Save \$250**

## Homestudy

### Comprehensive Homestudy Review

If you are unable to make the 6~day review before the exam, then order this program today. Work at your own pace, as you prepare for the various sections of your exam.

- Business and Finance Workbook
- Technical and Safety Workbook
- National Electrical Code Changes Book and Code Change DVD's
- NEC Exam Preparation Book With Eight Master Calculations DVD's

**Special Price: \$850, Save \$250**

## Exam Preparation Class

### Six Day Exam Class

This is your last chance to prepare for your exam! Don't miss this last review the week before the exam. Simulated exams, challenging lectures, testing techniques, and a motivational six day class are just some of the many benefits you will receive from this class. Sign up today to guarantee your seat.

- Business and Finance Workbook
- Technical and Safety Workbook
- NEC Exam Preparation Textbook
- Six Day Review Class - Orlando, Florida

**Business Only Price: \$598**

**Technical Only Price: \$835**

**Business & Technical Price: \$1,195**

## Exam Preparation Workbooks

### Homestudy Review

This program is designed for those who are unable to make the 6-day seminar with Mike Holt and are fairly comfortable with electrical calculations.

- Business and Finance Workbook: \$100
- Technical and Safety Workbook: \$250
- NEC Exam Preparation Textbook:

All 3 (Includes Business, Technical and Exam Prep Text) \$350

**Business Only Price: \$100**

**Technical Only Price: \$250**

**Business & Technical Price: \$350**

